



# CITY OF PORTLAND, OREGON

OFFICE OF MANAGEMENT & FINANCE

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## SOLE SOURCE PROCUREMENT POSTING

The following sole source procurement is hereby published in accordance with City Code 5.33.120.C. This notice was posted on May 29, 2008, and shall remain posted for a minimum of seven (7) days prior to contract award.

### Procurement Description:

#### **The Portland Emergency Notification System (PENS)**

##### Justification:

Efficient utilization of existing equipment requires the acquisition of compatible supplies. First Call Network, Inc. was selected through a formal bid process to provide an emergency telephone notification system called Portland Emergency Notification System (PENS) to notify citizens of emergencies, hazardous situations, or threats to persons or property.

First Call Network, Inc. is the proprietor of the emergency notification system currently in use for the City of Portland.

The City intends to enter into a one year agreement with First Call Network, Inc. for the Portland Emergency Notification Systems (PENS).

The City requires the Contractor to provide the equipment and maintenance without the use of any subcontractors. Contractor shall be the manufacturer of the equipment or the manufacturer's authorized distributor in the Portland, Oregon area. Manufacturer's authorized distributors shall include documentation issued by the manufacturer indicating the products lines and geographic areas the manufacturer has licensed to the distributor.

Any firm with questions regarding this procurement may contact the Bureau of Purchases, Cynthia Phillips, Procurement Specialist, at 503-823-6809 or [cphillips@ci.portland.or.us](mailto:cphillips@ci.portland.or.us).

In accordance with PCC 5.33.710 any firm adversely affected by the award of contract shall have seven (7) days from the issuance of this sole source notice to file a protest. The protest must be filed in writing to the Purchasing Agent and must specify the grounds upon which the protest is based. The Purchasing Agent shall not consider a protest submitted after the timeline established in this Notice of Intent to make a sole source purchase. Any protest must include the following information:

- Sufficient information to identify this notice of intent to make a sole source purchase;
- A detailed statement of all the legal and factual grounds for the protest;
- Evidence or supporting documentation that supports the grounds on which the protest is based;
- A description of the resulting harm to the affected person;
- The relief request.

The Purchasing Agent will review the protest and issue a written decision.