



March 1, 2013

Bureau of Development Services  
Jim Nicks  
1900 SW 4<sup>th</sup> Ave, Suite 5000  
Portland, OR 97201  
Jim.Nicka@portlandoregon.gov

RE: 37<sup>th</sup> & Division - Stop Work Notice and Requested Temp Construction

Mr. Nicks,

This letter contains the requested permanent and temporary construction items necessary to protect both public and private interest as it relates to the stop work notice, dated 2/25/13 issued at 3701 SW Division Street, Portland, Oregon. The following items are a list of requirements necessary to minimize potential public safety issues and degradation of the building components currently in place under permit no. 12-136565-000-00-CO, until such time work can resume.

1<sup>st</sup> Floor:

1. SK Hoff is requesting to install temporary chain-link fence around the perimeter of the non-combustible floor space. Fence shall be secured to concrete masonry units and structural steel columns. This shall minimize unauthorized access.
2. SK Hoff currently has temporary shoring in-place for the curing of the podium concrete deck. The shoring is scheduled to be removed by the end of March. SK Hoff is requesting the ability to access the site on or about March 25, 2013 for up to 3 days to remove the temporary shoring required for the podium deck, so as to avoid additional rental fees from the vendor.
3. SK Hoff is requesting to clean-up and remove all dust, woody debris and cardboard to minimize potential sources of flammable materials as requested by Portland Fire & Rescue.
4. SK Hoff is requesting to install the permanent fire sprinkler and standpipe system, as allowable for the stage of construction, at the residential area of the building only as requested by Portland Fire & Rescue.
5. SK Hoff is requesting to install a temporary alarm bell for the fire suppression system in case of fire flow as requested by Portland Fire & Rescue.

2<sup>nd</sup> Floor:

1. SK Hoff is requesting to clean-up and remove all dust, woody debris and cardboard to minimize potential sources of flammable materials as requested by Portland Fire & Rescue.
2. SK Hoff is requesting to install the permanent fire sprinkler and standpipe system, as allowable for the stage of construction, throughout this floor as requested by Portland Fire & Rescue.

3<sup>rd</sup> Floor:

1. SK Hoff is requesting to install the remaining floor joist and subfloor decking pursuant to the recommendation of the Engineer of Record (Nishkian Dean).
2. SK Hoff is requesting to install temporary 2x material to provide temporary drainage of the subfloor decking in section 1 above, along with reinforced plastic sheeting. The height of the temporary framing will be no more than the height required to maintain a ¼" drainage plane of the area to the receiving storm water planter. The plastic will be ballasted as required by the Engineer of Record.



3. SK Hoff is requesting to clean-up and remove all dust, woody debris and cardboard to minimize potential sources of flammable materials as requested by Portland Fire & Rescue.
4. SK Hoff is requesting to install the permanent fire sprinkler and standpipe system, as allowable for the stage of construction, throughout this floor as requested by Portland Fire & Rescue.

#### 4<sup>th</sup> Floor:

1. SK Hoff is requesting to install the remaining plywood roof sheathing at the shed roof to complete the structural diaphragm and to allow for a proper surface to support temporary construction of a low sloped reinforced plastic sheeting.
2. SK Hoff is requesting to install temporary 2x materials with slope and plastic sheeting to protect the installed materials to date.
3. SK Hoff is requesting to clean-up and remove all dust, woody debris and cardboard to minimize potential sources of flammable materials as requested by Portland Fire & Rescue.
4. SK Hoff is requesting to install the permanent fire sprinkler and standpipe system, as allowable for the stage of construction, throughout this floor as requested by Portland Fire & Rescue.

#### Roof:

1. SK Hoff is requesting to install temporary roof protection by adding 2x materials on edge running north/south, then installing 2x material flat running east/west on top of the material on edge. Then we will install reinforced plastic on top of the temporary framing. We will then provide sand bags for ballast as recommended by the Engineer of Record, who will make a final observation upon completion of this task. The overall temp material will be approximately twelve inches in depth on top of existing surfaces.
2. SK Hoff is requesting to install temporary collector boxes and downspouts to divert runoff to the storm planter located on the east side of the building. SK Hoff has left a voicemail with Joe Blanco of BES to learn of any additional measures that may be required. Upon discussion with Mr. Blanco we would like to amend this task to be in compliance with Mr. Blanco's directions.

#### Exterior Walls:

1. SK Hoff is requesting the installation of the weather resistant barrier along the northern portion of the building which has exterior wall nailing approval. This is to minimize unauthorized access and to protect the structure installed to date.
2. SK Hoff is requesting the installation of temporary reinforced plastic along walls not receiving the weather resistant barrier.

#### General:

1. SK Hoff is requesting to access the building daily to inspect for any potential damage that may occur due to the stop work notice. Should SK Hoff find any damage that requires maintenance of the temporary measure described above, we will contact you prior to proceeding with repairs, unless such pairs are required for the immediate benefit of public life and safety. This request was also reinforced by Portland Fire & Rescue.
2. SK Hoff will adjust the temporary construction fence to ensure that the fire hydrant along 37<sup>th</sup> Ave. is not within the project fencing as requested by Portland Fire & Rescue
3. SK Hoff is requesting to relocate all staged wood along the building to the temporary laydown yard as requested by Portland Fire & Rescue.
4. SK Hoff is requesting to continue with site preparation as required by Portland Water Bureau, so that the main water connection to the building can be completed and provide water service to the fire suppression system as requested by Portland Fire & Rescue.
5. SK Hoff is requesting permission to maintain and leave in-place temporary sidewalk and street closures along; Division, 37<sup>th</sup> and Caruthers during this scope of work. Upon completion SK Hoff



will pull back the fencing along Division to allow for pedestrian access on the Division sidewalk. We request permission to leave in-place the concrete safety barriers along Division.

6. SK Hoff will install a Knox padlock on the construction fence for access to the site by Portland Fire & Rescue as requested by Portland Fire & Rescue.

Agency Notification:

1. SK Hoff has contacted and included the recommendations of Dave Flood with Portland Fire & Rescue.
2. SK Hoff has left a message with Kurt Krueger of PBOT to learn of any special requirements associated with this stop work order. Should Mr. Krueger have any special requirements, SK Hoff will abide.
3. SK Hoff has contacted Joe Blanco of BES and will review the site on Friday, March 8, 2013 with Mr. Blanco to address any concerns he may have.
4. SK Hoff has contacted John Pilg Portland Water Bureau to get lead times on equipment to complete the water service to the property.

While there may be slight alterations to the requested scope of work above, due to unforeseen conditions, no additional permanent construction shall take place without approval by the City of Portland. The above scope of work is expected to take approximately 6 working days, with the exception of the fire suppression system which is expected to take six weeks. We request that SK Hoff is allowed to start on March 4, 2013 with completion on March 10, 2013.

Please contact me with any questions (503) 367-1116

Sincerely,

Director of Construction